



BUSPLANNER DELAYS

Just like the BusPlanner Web Delays & Cancellations page, the app will display:

- Delay and cancellation notices for specific routes or runs
- School closure announcements for weather-related shutdowns
 - General notices for all subscribers.

Getting Started

1. Bus planner delays app is available on both IOS and android devices.
2. When you install and open the app for the first time, the “Welcome to BusPlanner Delays” page will open. Click **Next** to move on to the Setup page.
3. The **Setup** page will open. Choose the school district or organization relevant to you from the dropdown, or enter the **Quick Code** provided by your local transportation office.
4. Quick code is WDSTS
5. Click **Verify**. If your dropdown selection or access code is valid, a welcome message will appear.
6. Click **Next**.

← Setup

Let's choose the school board or transportation authority in charge of your student's transportation

Select ▼

OR

Enter Quick Code

Verify

Next



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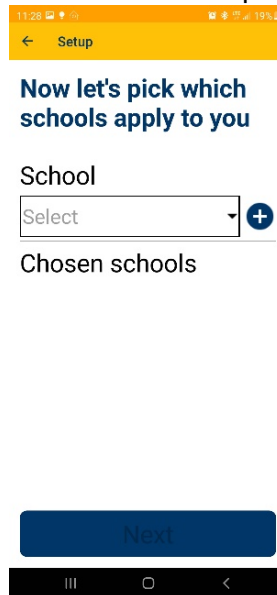
Select the kind of alert you want



Option 1 – My Child's Bus

First, Select My Child's Bus:

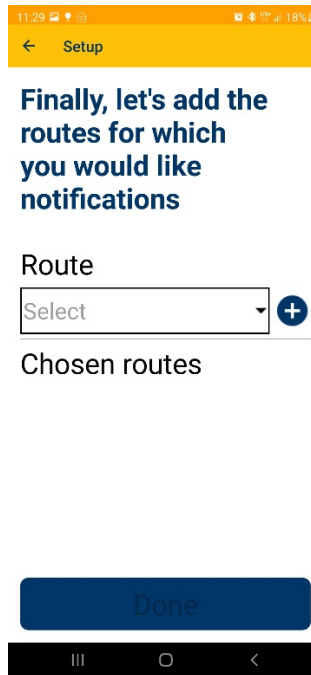
1. On the Setup page, select the school from the drop down





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2. Click the **+** button. The school will appear in the list below the dropdown.
3. Click **Next**.
4. Choose a **Route** from the dropdown menu.



5. Click the **+** button. The route will appear in the list below the dropdown.
6. Click **done**. Any route delays or cancellations will be listed on the main page.
7. If there are no delays or cancellations, the routes will not appear.

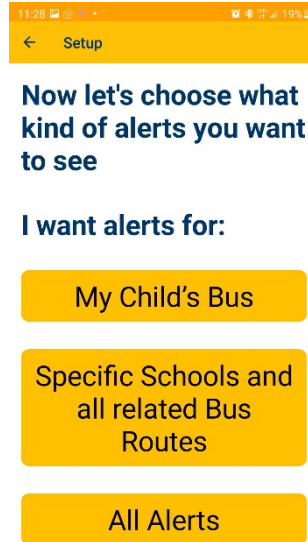
Option 2 - Adding Specific School Closure Notification



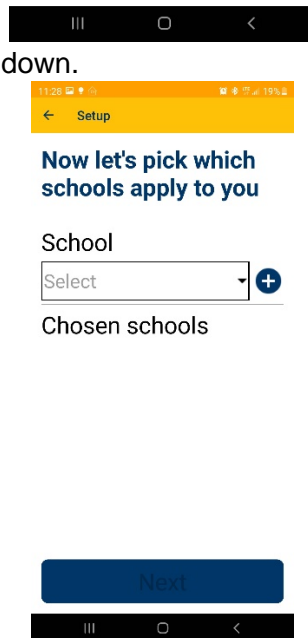
1. Click **Settings (Wrench Icon)**.
2. Enter your access code. (See **Getting Started** above.)
3. On the Settings page, click **For Specific Schools and All Their Bus Routes** to open the school settings:



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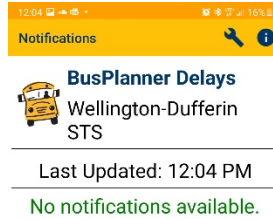
4. Choose a **School** from the dropdown.



5. Click the **+** button. The school will appear in the list below.
6. Click **Next**. Any school closures will be listed on the main page:



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7. If there are no school closures, it will not appear.

Changing Your Subscriptions



1. Click **Settings (Wrench Icon)**.
2. Repeat the steps of choosing a transportation organization (or adding your Access Code) and choosing a route or school, as above.

Note: If you previously added a school or route, it would already appear by default.

3. To remove a school or route, click the “-” icon beside the item in the list.