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| Statement | <p>STWDSTS may arrange for Special Education Transportation as specified by the school boards' Special Education Services. Special transportation requests are approved on an annual basis only and must be reviewed each year.</p> |
| Procedures | <p>School Board Special Education Services shall:</p> <ol style="list-style-type: none"> 1. Before the end of the school year, provide STWDSTS a list of all the students who are registered in a specialized program for the next school year. 2. Provide STWDSTS with complete student information (school of attendance, address, phone, parent/guardian contact, special transportation requirements, etc.). 3. Maintain an up-to-date list of all students attending a provincial school or a treatment centre. 4. Maintain an up-to-date list of all students attending a specialized program. <p>The Provincial Schools shall:</p> <ol style="list-style-type: none"> 1. Before the end of the school year, provide STWDSTS a list of all the students who are registered at a provincial school for the next school year. 2. Provide STWDSTS with complete student information (address, phone parent/guardian contact, special requirements, etc.). 3. Maintain an up-to-date list of all students attending a provincial school. <p>STWDSTS shall:</p> <ol style="list-style-type: none"> 1. Consult with Special Education Services and/or Principal on all specialized transportation requests that do not have the completed documentation. 2. Organize the most cost-effective transportation for approved requests. 3. Maintain an up-to-date list of students receiving special transportation services; indicate the type of transportation provided and the date when the approved transportation |



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| | will end. 4. Provide parents, schools and Board administrators with updated student transportation information via GeoQuery. |
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