



Misconduct  
 Incident

Incident Tracking #: \_\_\_\_\_  
 (Internal STWDSTS #)

Date: \_\_\_\_\_ Time (HH:MM): \_\_\_\_\_ Name of person taking the call: \_\_\_\_\_

Name of caller: \_\_\_\_\_ School: \_\_\_\_\_

Student Name(s): \_\_\_\_\_ Student Grade(s): \_\_\_\_\_

Bus company: \_\_\_\_\_ Route number: \_\_\_\_\_ Special Needs? (Check)

Scheduled Stop Location: \_\_\_\_\_ Scheduled Stop Time: \_\_\_\_\_

**Incidents - (Check those that apply)**

student not met by parent   
 student boarded wrong bus   
 student boarded bus but should not have   
 other - (specify)  \_\_\_\_\_

incorrect drop off   
 medical emergency   
 student injury   
 bus returned back to school

**Misconduct - (Check those that apply)**

eating on bus   
 damaging bus   
 throwing objects   
 physical contact

excessive noise   
 hang out window   
 smoke/vaping   
 verbal abuse

bullying   
 out of seat   
 Other (specify)  \_\_\_\_\_

**Incident Details:**

\_\_\_\_\_

**Contacts, time and outcome:**

\_\_\_\_\_

**Resolution:**

\_\_\_\_\_